

# District 9 Document

## Forward

This document contains rules, regulations and policies concerning the operation of all Kentucky Music Educators Association District 9 events. The purpose of this document is to be informative. In the event that you have questions not addressed in this document, contact a District 9 officer or KMEA to acquire the name and telephone number of the current District President. A list of schools mailing addresses and phone numbers may be obtained from your principal through the Kentucky School Directory.

District 9 Music Educators formulated the rules and regulations stated within this document. In the event of any extenuating circumstances concerning any items contained within this document are subject to judgment of officers present at the event in question.

Information as to audition and performance dates or location may be secured from the:

- District Senior High Band Chair
- District Junior High Band Chair
- District Jazz Band Chair
- District Choir Chair
- District Festival Commissioner
- District President

### **I. District Meetings – (exact dates TBA – make contact if not notified)**

September – Jenny Wiley State Park Lodge (Prestonsburg)

January – In connection with Sr. High All-District Band

February – At KMEA In-Service and Professional Development (Louisville)

Spring – In connection with Jr. High All-District Band And Sr. High Jazz Band/Percussion Ensemble

TBA – District Choral meeting (In connection with Sr. High All-District Chorus)

### **II. District 9 Performance and Event Opportunities**

A. District All-State Auditions [grades 9-12] (November)

B. Senior High Concert Band [grades 9-12] (January)

C. Junior High Concert Band [grades 7-8] (Spring)

D. Senior High Jazz Band/Percussion Ensemble [grades 9-12] (Spring – Jazz even numbered years/Percussion odd numbered years)

E. Senior High Chorus [grades 9-12] (TBA)

F. KMEA Solo & Ensemble/Concert band and Choral Festivals (TBA)

### III. Requirements for Participation in District 9 Performance Events

Schools, Students, and Directors must fulfill all of the following requirements:

- A. Schools and Directors must be registered with the MENC/KMEA office in order to have students participate in any District 9 event (download forms from KMEA website).
- B. Students must be an enrolled member of a music class in their respective school.
- C. Students must have director consent to audition and participate in District 9 events.
- D. Students must attend all rehearsals.
- E. Students must adhere to discipline policies of KMEA District 9 and representative schools.
- F. All Band Directors must participate in the District Band auditions in order for their students to be eligible for participation in the Senior High All- District Band & Jazz Band/Percussion auditions.
  1. Audition Fees and Folders to be paid by director at time of audition.
    - a. School Fee - \$10.00 per school
    - b. All-State Band - \$5.00 per audition
    - c. Senior High Concert Band - \$5.00 per audition
    - d. Junior High Concert Band - \$5.00 per audition
    - e. Senior High Chorus – TBA
    - f. Senior High Jazz Band/Percussion Ensemble - \$5.00 per audition
    - g. Senior High Concert Band, Junior High Concert Band & High School Jazz Folder Fee - \$20.00 per selected student to be paid at registration by Director at said District Bands.
    - h. Senior High Chorus Directors & Schools are responsible for purchasing their own music.
  - b. Directors Responsibilities:
    - a. See III. E
    - b. Registration of student for any auditions and for any all-district event must be performed by the director or in the case of emergency another certified employee of that school district.
    - c. Director is responsible for constant chaperoning of students at all District 9 events. A failure to do so will resulting student dismissal from the event.
    - d. Director is responsible for securing housing for their students (if needed) at District 9 events.
    - e. Directors are responsible for main sure al student have a music stand pencil and all musical instruments (including percussion) that their students are responsible for playing in the district performance events,
    - f. Directors should be available for chair re-auditions on Thursday of Junior/Senior High All-District Band at 5:30.

- g. Directors should be available for sectional rehearsals at all District 9 band events.
- h. Director is responsible for arranging transportation for their students and equipment to, from and during all District events.
- i. Students shall be chaperoned the entire Festival or Event by the Band Director or appointed school personnel listed on student permission, medical and liability release form.

## IV. Procedures

### *A. All-State Chorus Auditions*

- 1. KMEA fees paid before audition (download forms from KMEA website).
- 2. Obtain entry from Choral Chair.
- 3. Obtain Choral Fees from Choral Chair.
- 4. Music is usually purchased from Mannerino's.
- 5. Student audition shall be a capella in quartets.
- 6. Students are required to sight-read.
- 7. Students may use original printed music.
- 8. Schools without complete quartets are responsible for finding substitutes prior to the audition (freshman may substitute but can not be counted on the audition).
- 9. Students that make All State Chorus are required to attend a mandatory rehearsal before All State Chorus.

### *B. All-District Chorus Auditions*

- 1. Check with Choral Chair for updated rules.
- 2. Place – TBA
- 3. Number of students – TBA
- 4. Fee – TBA
- 5. Overnight – TBA
- 6. Musical Selection – TBA
- 7. Date, Final Concert, Time & Place- TBA
  - An ACDA workshop is held in Lexington every summer for two days with guest clinicians, and reading sessions at the Campbell House. Membership in ACDA will guarantee you a letter with the appropriate information. The All State audition piece is presented and all of the separate selections for the SATB, SSA and TTBB. All-State Choirs rehearsals are complimentary during the reading session.

### *C. All-State High School Concert Band Auditions*

- 1. Secure the All-State auditions music by completing your school registration with KMEA,

2. Audition date – 1<sup>st</sup> cut is in November; 2<sup>nd</sup> cut is in December – exact date is set in September.
3. Directors refer to Section III. E.
  
4. Registration
  - a. Directors are responsible for registering their students (students do not go to the registration table) [See Section III.E.2.B].
  - b. Registration Time 4:30 – 5:30.
  - c. Directors meeting 5:30 – 5:45.
  - d. Auditions begin at 6:00.
  - e. Directors bring to registration table:
    - i. Completed registration from per audition.
    - ii. \$5.00 per audition.
  - f. Directors are responsible for bringing a tape recorder and calculator to All-State Band audition.
  
5. Audition Format:
  - a. Provided warm-up.
  - b. Required scales/rudiments.
  - c. Prepared piece.
  - d. Sight reading.
  - e. Students are not allowed to converse with judges.
  - f. Blind auditions.
  
6. Judges are responsible for making sure a blind audition is conducted.

*D. All-District Senior High Band Auditions*

1. Secure audition music from your district band chair.
2. Audition date and location – exact date to be determined at September meeting.
3. Directors refer to Section III. E. 2 B.
4. Registration time is 4:30 – 5:30.
5. Director’s meeting is 5:30 – 5:45.
6. Auditions begin at 6:00.
7. Directors are responsible for registering their students.
8. Directors are to bring to the registration table:
  - a. Completed registration form per audition (refer to appendix).
  - b. Completed audition requirement form (refer to appendix).
  - c. Audition fee per audition.
  - d. School registration fee.
9. Schools which fail to have students make the district band will have a (one) student placed in the band upon the Directors recommendation (1 student per registered school)

10. Directors are to purchase folders for selected students upon completion of all auditions (\$20.00 per folder).

*E. All-State Jazz Band Auditions*

Secure all material from KMEA office/ website. All auditions are at State level.

*F. All-District Senior High Concert Band Rehearsal/Performance*

1. Rehearsal/Performance date and location TBA at September meeting.
2. Registration is 4:30 – 5:30.
3. Mandatory Director's meeting 5:30 – 6:00, Thursday (Students are in Rehearsal room at this time).
4. Re-audition immediately following director's meeting. (Refer to III.E.2.F).
5. Director's bring to registration table:
  - a. Completed medical release from with all appropriate signatures. (Director should also keep a copy of this form; Notary Public is optional, but suggested.)
  - b. A list of director and student room numbers at the hotel.
6. Rehearsal/Sectional schedule for directors and students TBA (Refer to III.E. 2. G).
7. The final concert is at 2:00 Sunday. Location is TBA at the September meeting.
8. Concert attire – Dress clothes.

*G. All-District Junior High Band Auditions*

1. Secure auditions music for the Junior High District Band Chair.
2. Audition date and location will be determined at the September meeting.
3. Directors refer to Section III.E.2.b.
4. Registration time is 4:30 – 5:30.
5. Directors meeting 5:30 -6:00.
6. Auditions begin at 6:00.
7. Directors are responsible for registering their students
8. Directors are to bring to the registration table:
  - a. Completed registration form per audition (refer to appendix).
  - b. Completed audition requirement form (refer to appendix).
  - c. Audition fee per audition.
  - d. School registration fee.
9. Schools which fail to have a student make the district band, will have a student placed in the band upon the Directors recommendation (1 student per registered school).
10. Directors are to purchase folders for selected students upon completion of all auditions (\$20.00 per folder).
11. SEE IV.C.5 and IV.C.6.

*H. Senior High Jazz Band/Percussion Ensemble Audition*

1. Secure audition music from the Senior High Jazz Band Chair.

2. Audition date and location will be announced at the September meeting.
3. Directors refer to Section III. E 2.B.
4. Registration time is 4:30 - 5:30.
5. Director's meeting is 5:30 – 6:30.
6. Auditions begin at 6:00.
7. Directors are responsible for registering their students.
8. Directors are to bring to the registration table:
  - a. Completed registration from per audition (refer to appendix).
  - b. Completed audition requirement from (refer to appendix).
  - c. Audition fee per audition.
  - d. School registration fee.
9. Directors are to purchase folders for selected students upon completion of all auditions (\$20.00 per folder).
10. SEE IV.C.5 and IV.C.6.

*I. All District Junior High Concert Band Rehearsal/Concert*

1. Same procedure as Senior High Concert Band Rehearsal/Concert (See IV.F).
2. Exceptions:
  - a. Concert is on TBA at 2:00.
  - b. Location is TBA at September meeting.

*J. Senior High Jazz Band/Percussion Ensemble - Rehearsal/Concert*

1. Same procedure as Senior High Concert Band Rehearsal/Concert (See IV.F).
2. Exceptions:
  - a. No re-auditions.
  - b. Concert is on TBA at 2:00.
  - c. Location is TBA at September meeting.

**RULES OF KMEA DISTRICT NINE MUSIC ASSOCIATION FOR ALL DISTRICT NINE  
FESTIVAL EVENTS**

Students shall abide by respective school “code of conduct” adopted by their school district.

School shall be chaperoned the entire Festival or Event by Band Director or appointed school personnel listed on student permission, medical and liability release form.

Student must attend all rehearsals during band festivals.

Students must abide by 11:00 p.m. curfew.

No use of alcoholic beverages or drugs.

No males in female’s rooms; or females in male’s rooms (at any time).

Any damages to rooms will be the sole responsibility of parent or guardian.

No wearing of pajamas in rehearsal room or in public areas of hotel.

No Public Display of Affection.

No Public Display of Sleepwear.

Shoes are to be worn at all times during the festival, including trips to and from the pool.

No hats, food, drink, gum or cell phones allowed during rehearsals.

The student permission, medical, and liability release form must be signed by principal, parent(s), or legal guardian(s), Band Director(s), and/or certified personnel designated as chaperone(s), and student.

The Director or certified personnel must return the student permission sheet and the medical and liability release form.

STUDENT NAME \_\_\_\_\_

STUDENT SIGNATURE \_\_\_\_\_

BAND DIRECTOR SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Any violation of above rules and regulations may result in immediate dismissal from the event.

# DISTRICT 9 AUDITION REGISTRATION

\_\_\_\_\_  
INSTRUMENT

\_\_\_\_\_  
AUDITION #

**Student Name/Grade:** \_\_\_\_\_

**School:** \_\_\_\_\_

**School Address (include city and zip code):** \_\_\_\_\_  
\_\_\_\_\_

**School Phone:** \_\_\_\_\_

**Band Director:** \_\_\_\_\_

**Band Director Home Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Band Director Home Phone Number:** \_\_\_\_\_

**Band Director Signature:** \_\_\_\_\_

\*All information must be provided to audition.

# DISTRICT 9 HIGH SCHOOL CONCERT BAND

## PERMISSION SLIP

Audition Site: \_\_\_\_\_

Audition Date: \_\_\_\_\_

Audition Time: \_\_\_\_\_

Cost Includes: \$5.00 Student Registration  
\$10.00 School Registration Fee  
\$20.00 Folder Fee

Requirements: Bb Chromatic and Major Scales – 2 octaves when possible (provided)  
Percussion 26 Rudiments – All Open/Close/Open  
**All Scales & Rudiments Must Be Memorized**  
Prepared Piece (provided)  
Sight Reading

Rehearsal/Performance Site: \_\_\_\_\_

Rehearsal/Performance Dates: \_\_\_\_\_

Rehearsal/Performance Schedule:

Thursday:	4:30 – 5:30	Registration
	5:30 – 7:00	Chair Seating
	7:00 – 10:00	Full Band

Friday	8:30 – 11:30	Full Band
	1:00 – 4:30	Full Band
	6:30 – 10:00	Full Band

Saturday	8:30 – 11:30	Full Band
	1:00 – 4:30	Full Band
	6:30 – 10:00	Full Band

Sunday:	Rehearsal	TBA
	2:00	Performance

STUDENT SIGNATURE: \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_

BAND DIRECTOR SIGNATURE: \_\_\_\_\_

PRINCIPAL SIGNATURE: \_\_\_\_\_

# DISTRICT 9 Jr. H.S. CONCERT BAND

## PERMISSION SLIP

Audition Site: \_\_\_\_\_

Audition Date: \_\_\_\_\_

Audition Time: \_\_\_\_\_

Cost Includes: \$5.00 Student Registration  
\$10.00 School Registration  
\$20.00 Folder Fee

Requirements: Warm-up – 3 long tones  
Concert Scales – C, F, Bb, Eb, Bb Chromatic (use pattern provided)  
Percussion – 1<sup>st</sup> 13 Rudiments (open/closed/open)

Rehearsal/Performance Site: \_\_\_\_\_

Rehearsal/Performance Dates: \_\_\_\_\_

### Rehearsal/Performance Schedule:

Day One:	4:30 – 5:30	Registration
	5:30 – 7:00	Chair Seating
	7:00 – 10:00	Full Band

Day Two:	8:30 – 11:30	Full Band
	1:00 – 4:30	Full Band
	6:30 – 10:00	Full Band

Day Three:	Rehearsal	TBA
	2:00	Performance

STUDENT SIGNATURE: \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_

BAND DIRECTOR SIGNATURE: \_\_\_\_\_

PRINCIPAL SIGNATURE: \_\_\_\_\_

# BAND DISTRICT 9 HIGH SCHOOL JAZZ/PERCUSSION ENSEMBLE

## PERMISSION SLIP

Audition Site: \_\_\_\_\_

Audition Date: \_\_\_\_\_

Audition Time: \_\_\_\_\_

Cost Includes: \$5.00 Student Registration  
\$10.00 School Registration  
\$20.00 Folder Fee

Audition Materials: Prepared Piece  
Sight Reading  
Modes: Mixolydian, Dorian – one octave, up to 2 sharps and 2 flats  
Percussion Styles: Swing, Rock, Bossa Nova, Latin, etc.

- All Scales and Percussion styles must be memorized.
- Improvisation is for bonus points only.

Instrumentation: 5 Saxophones (2 Altos, 2 Tenors, 1 Bari.)  
4 Trumpets  
4 Trombones  
5 Rhythm (1 Piano, 2 Percussion, 1 Guitar, 1 Bass)

Rehearsal Performance Site: \_\_\_\_\_

Rehearsal Performance Dates: \_\_\_\_\_

Rehearsal Schedule:

Day One: 4:30 – 5:30 Registration  
6:00 – 10:00 Full Band

Day Two: 8:30 – 11:30 Full Band  
1:00 – 4:30 Full Band  
6:30 – 10:00 Full Band

Day Three: TBA Rehearsal  
2:00 Performance

STUDENT SIGNATURE: \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_

BAND DIRECTOR SIGNATURE: \_\_\_\_\_

PRINCIPAL SIGNATURE: \_\_\_\_\_

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(Student Name)

**STUDENT PERMISSION, MEDICAL AND LIABILITY RELEASE FORM**

I hereby give my permission and approval as a parent(s) and/or guardian(s) for \_\_\_\_\_  
(S.S.# \_\_\_\_\_) to participate, travel and rehearse with the District 9 Band. I understand that the school personnel signed below, as chaperone, will indeed be chaperoning my child at the event.

I understand that the District 9 KMEA will not be held responsible for or held liable for accident or injury.

Any liability and/or hospital insurance coverage desired must be furnished by the undersigned.

Parent(s) or Guardian(s) Signature/date: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Medical Policy Number: \_\_\_\_\_

Parent(s) or Guardian(s) Signature/date: \_\_\_\_\_

Please list below any ailment or condition which should be known to the Band Director or certified school personnel, such as allergies, free bleeding, frequent nose bleeds, asthma, nervousness, severe headaches, etc. Also list any medications presently being taken.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of last Tetanus shot: \_\_\_\_\_

I hereby give my permission and approval that a medical doctor in case of an accident or illness administers medical aid to my child.

In case of emergency, I can be reached at the following numbers: Day time: \_\_\_\_\_  
Night time: \_\_\_\_\_

Parent(s) or Guardian(s) Signature/date: \_\_\_\_\_

Chaperone(s) Signature: \_\_\_\_\_

Band Director(s) Signature: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_

Notary Public Signature (optional): \_\_\_\_\_

My commission expires: \_\_\_\_\_